

## **856 IAC 1-39**

### **Rule 39 Home Medical Equipment Service Providers**

#### **856 IAC 1-39-1 Definitions**

Sec. 1. (a) All terms which are defined in IC 25-26-21, shall have the same meanings as they are so defined when used in this Title.

(b) As used in this Title, (DMEPOS) means Durable Medical Equipment Prosthetics Orthotics Supplies.

#### **856 IAC 1-39-2 Home Medical Equipment**

Sec 2. For the purposes of this Title and IC 25-26-21-7, the following are defined as "home medical equipment":

- (a) Continuous Passive Motion machines (CPM).
- (b) Patient lift devices.
- (c) Defibrillators.
- (d) Manual Wheelchairs
- (e) Hospital bed accessories
- (f) Electronically controlled or computerized wheel chairs and seating systems that are sold.

#### **856 IAC 1-39-3 Fees**

Sec. 3. (a) The fee for an original licensure application shall be one hundred and fifty dollars (\$150) and shall be paid at the time of filing the initial application.

(b) The fee for a biennial renewal shall be two hundred dollars (\$200) and shall be paid at the time of license renewal.

#### **856 IAC 1-39-4 Renewal**

Sec. 4. Home Medical Equipment Service Provider licenses shall expire on December 31 of odd numbered years.

#### **856 IAC 1-39-5 Proof of Insurance**

Sec. 5. Prior to being issued a license each licensee shall obtain and maintain comprehensive business and liability insurance, consistent with minimum Medicare DMEPOS Supplier Standards.

#### **856 IAC 1-39-6 Oxygen and Related Respiratory Services**

Sec. 6. In order to provide oxygen and related respiratory services, each licensee shall employ or contract with a respiratory care practitioner, licensed under IC 25-3.45, or another duly licensed health professional with education and training in oxygen and related respiratory services.

#### **856 IAC 1-39-7 Training**

Sec. 7. (a) Each licensee shall conduct and document training for each employee:

1. at the time of hire; and
2. annually.

(b) Documentation of training shall be readily available for inspection.

(c) Training programs shall be conducted according to industry standards and may be subject to Board approval.

#### **856 IAC 1-39-8 Patient Records**

Sec. 8. Each licensee shall maintain patient records, relevant to services rendered, in accordance with state and federal guidelines.

#### **856 IAC 1-39-9 Equipment Maintenance**

Sec. 9. Each licensee shall maintain documentation of the maintenance of equipment, according to industry standards.

#### **856 IAC 1-39-10 Personnel Policies and Procedures**

Sec. 10. Each licensee shall maintain employee personnel records and policies consistent with the scope of services provided and state and federal requirements.

#### **856 IAC 1-39-11 Safety and Quality of home medical equipment services**

Sec. 11. Each licensee shall:

1. clean,
2. repair,
3. store,
4. segregate, and
5. identify

all equipment in a manner which makes the equipment safe for use by the public, according to industry standards.

#### **856 IAC 1-39-12 Licenses**

Sec. 12. Each licensee shall ensure that each employee is appropriately licensed and/or credentialed for the services provided.

#### **856 IAC 1-39-13 Physical Location**

Sec. 13. Each licensee shall have a physical location, from which home medical equipment services are provided.

**856 IAC 1-39-14 24/7 Availability**

Sec. 14. Each licensee shall provide 24 hours a day, 7 days a week availability to their clients, consistent with the nature of the services the licensee provides.